



DRAFT APPLICATIONS IN THE NEW DAMS PORTAL

Why can I not proceed with my draft application?

A draft application is any application in the new DAMS portal that has not been submitted yet for processing. This can be a building plan or land use application and now also includes requests for copies of plans, administrative penalty applications, requests for a zoning certificate and others.

We acknowledge that while there is a Draft Application tab featured in the new DAMS system, there are back end/technical issues that are preventing it from functioning as it should. This remains a priority for resolution and, until it is fully functional, we urge all users to avoid commencing an application type until all the necessary documentation or information is at hand to complete or upload to the application.

Applications in draft status are not able to be opened to allow for continued processing. To avoid unnecessary frustration and delays, we encourage users to make sure that they have all the required information available before commencing with the application.

If you are unable to complete the application and exit the portal, you will not be able to restart the same application. We are therefore experiencing duplicate entries or applications created for the same development application.

Contact us when necessary to cancel duplicate applications via the relevant district office below.

Blaauwberg District: Blaauwberg.hub@capetown.gov.za
Cape Flats District: CapeFlats.hub@capetown.gov.za
Helderberg District: Helderberg.hub@capetown.gov.za
Khayelitsha/Mitchells Plain District: KhayeMitch.hub@capetown.gov.za
Northern District: Northern.hub@capetown.gov.za
Southern District: Southern.hub@capetown.gov.za
Table Bay District: Tablebay.hub@capetown.gov.za
Tygerberg District: Tygerberg.hub@capetown.gov.za